

From: Licensing [mailto:DSS_LICENSING@LISTSERV.COV.VIRGINIA.GOV] **On Behalf Of** Williams, Edwina (VDSS)
Sent: Thursday, August 07, 2014 1:47 PM
To: DSS_Licensing
Subject: Fall 2014 DSS/VCU Training Announcement
Importance: High

This file is being sent to providers of assisted living facilities and adult day care centers from the Virginia Department of Social Services Email Distribution Service.

Please do not reply to this email.

Good Afternoon,

Please find attached a training announcement for the **FALL 2014 Training Series** offered by the Department of Social Services and the Virginia Commonwealth University Department of Gerontology. You may also view the brochure on-line at: <http://www.sahp.vcu.edu/gerontology/professional/socialservices.html>.

Please pay attention to the information regarding training registration as registration and payment for the class is required 10 business days before the training date. If payment is not received 10 business days before the class, the registration will be canceled. Additionally, if an adequate number of class registrations are not received we reserve the right to cancel the class. Please register early for the classes, as the spaces fill up quickly. Also, you may now pay for the training with a credit card.

Additionally, please pay close attention to the location for the training that you chose to attend. We have changed several of the training cites to better accommodate our participants.

****NEW FOR FALL 2014: VCU will now be accepting online application and advance payment of CEUs during online registration for each training course. Upon registering for a training, you will be asked to select if you want to receive CEU credit for the course. A \$10 processing fee will be added to your total. You must complete the online CEU application form during registration. Refunds will not be given for no-show attendance. If you have any questions, please email agingstudies@vcu.edu.

Thank you,

Annette S. Kelley, M.S.; C.S.A.C.
Provider Training Consultant
Virginia Department of Social Services
Division of Licensing Programs
WyteStone Bldg.
801 East Main Street
Richmond, VA 23219
annette.kelley@dss.virginia.gov
804-726-7632

"Enthusiasm is the yeast that makes your hopes shine to the stars. Enthusiasm is the sparkle in your eyes, the swing in your gait, the irresistible surge of will and energy to execute your ideas."

Henry Ford

SCROLL DOWN TO VIEW ATTACHMENT



VCU

VIRGINIA COMMONWEALTH UNIVERSITY

School of Allied
Health Professions | Gerontology

OPEN IMMEDIATELY!

Registration Materials Enclosed

Fall 2014

Programs for Caregivers Working in
Virginia's Licensed Assisted Living
Facilities and Adult Day Care Centers

Courses:

- Individualized Service Plan: Meeting Resident/Participant Needs
- Activities for the Cognitively Impaired: Part I
- Mental Health Part I: Mood Disorders and Anxiety

VCU Department of Gerontology
Virginia Commonwealth University



VIRGINIA COMMONWEALTH UNIVERSITY

FALL 2014 Registration Materials

School of Allied Health Professions | Gerontology

A Program for Caregivers Working in Virginia's Licensed Assisted Living Facilities and Adult Day Care Centers

Topic

**Individualized Service Plan:
Meeting Resident/Participant Needs**

Who Should Attend?

This program is for professional caregivers working in Assisted Living and Adult Day Care settings. This course is designed for those who are new to the facility or newly responsible for creating ISPs. This course is not designed to be a refresher course.

Objectives

At the end of this training, participants will be able to:

- Identify the Virginia licensing standards related to individualized service plans.
- Discuss the purpose of the uniform assessment instrument.
- Discuss the importance of the individualized service plan.
- Discuss the importance of interdisciplinary assessment of residents.
- Interpret assessments to determine resident needs.
- Develop and use goal-oriented individualized service plans.

About the Trainers

Trainers for this seminar are Gerontologists, Registered Nurses, educators and/or consultants who specialize in the care of older adults.

Please Note

Registrations **MUST BE** received at the Department of Gerontology 10 business days prior to the training date. If registering less than 10 days prior to the training, a certificate of attendance will not be available at the training, but will be mailed at a later date. If payment is not received 10 business days prior to the training date, your name will be taken off of the roster.

Certificates of attendance will NOT be provided for late arrivals or early departures.

A light breakfast will be provided.

CEU's are available for a \$10 processing fee (see page 11)

ATTENTION

It is **recommended** but not required that anyone attending ISP training first **complete the UAI training** in order to enhance what will be learned in the ISP training. Instructions for the Knowledge Center can be found on the DSS website.

VCU Department of Gerontology
Virginia Commonwealth University



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FALL 2014 Registration Materials

School of Allied Health Professions

Gerontology

TOPIC: Individualized Service Plan: Meeting Resident/Participant Needs

Dates and Locations

- **ABINGDON:** Tuesday, September 30, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

Southwest Virginia Higher Education Center
Virginia Highlands Community College Campus
One Partnership Circle, Room 130
Abingdon, VA 24210

- **FAIRFAX:** Wednesday, September 24, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

Historic Blenheim
Multipurpose Room
3610 Old Lee Highway
Fairfax, VA 22030

****Note: New Site**

- **HAMPTON:** Thursday, September 18, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

Hilton Garden Inn
1999 Power Plant Parkway
Hampton, VA 23666

- **RICHMOND^{EE}:** Tuesday, September 23, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

Trinity Family Life Center
Solomon's Court
3601 Dill Road
Richmond, VA 23222

- **RICHMOND^{WR}:** Wednesday, September 10, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

Westerre Conference Center
3831 Westerre Parkway
Henrico, VA 23233

- **SALEM:** Tuesday, September 9, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

Salem Civic Center
Parlor A
1001 Roanoke Boulevard
Salem, VA 24153

- **VA BEACH:** Wednesday, September 10, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

VA Department of Social Services, Eastern Regional Office
291 Independence Blvd
Pembroke 4, Suite 300
Virginia Beach, VA 23462

****Note: New Site**

- **WOODSTOCK:** Thursday, September 25, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

Hampton Inn & Suites
1150 Motel Drive
Woodstock, VA 22664

Directions are available online at:

<http://www.sahp.vcu.edu/gerontology/professional/socialservices.html>

Certificates will NOT be provided for late arrivals or early departures.

A light breakfast will be provided.

VCU Department of Gerontology

Virginia Commonwealth University



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FALL 2014 Registration Materials

School of Allied Health Professions | Gerontology

TOPIC: Individualized Service Plan: Meeting Resident/Participant Needs

Payment and Registration Instructions

ONLINE PAYMENT AND REGISTRATION

To pay by credit card and register online go to:
training.vcu.edu

OR

SEND REGISTRATION FORM TO:

BY MAIL:

VCU Department of Gerontology
Individualized Service Plan
PO Box 980228
Richmond, VA 23298

BY FAX: 804-828-5259

MAKE CHECK OR MONEY ORDER PAYABLE TO:

VIRGINIA COMMONWEALTH UNIVERSITY

WE LOOK FORWARD TO SEEING YOU!

Certificates will NOT be provided for late arrivals or early departures.

Please Note

- Do not include payment for CEUs
- Refunds will NOT be provided unless the session is cancelled by the VCU Department of Gerontology.
- Registration must be received 10 business days prior to the training date. If registering less than 10 days prior to the training, a certificate will not be available at the training, but will be mailed at a later date.
- If payment is not received 10 business days prior to the training date, your name will be taken off of the roster.
- It is **strongly recommended** that all attendees complete the UAI training in the Knowledge Center prior to attending.

Instructions for accessing the Knowledge Center can be found on the DSS website: dss.virginia.gov

TOPIC: Individualized Service Plan: Meeting Resident/Participant Needs

Name (Attach list of necessary)

Email:

Facility Name and Address

Work Phone:

Home Phone:

NUMBER PRICE

- | | | |
|---|---------|---------|
| <input type="checkbox"/> Sept 30 Abingdon | _____ X | \$15.00 |
| <input type="checkbox"/> Sept 24 Fairfax | _____ X | \$15.00 |
| <input type="checkbox"/> Sept 18 Hampton | _____ X | \$15.00 |
| <input type="checkbox"/> Sept 23 Richmond ^{EE} | _____ X | \$15.00 |
| <input type="checkbox"/> Sept 10 Richmond ^{WE} | _____ X | \$15.00 |
| <input type="checkbox"/> Sept 09 Salem | _____ X | \$15.00 |
| <input type="checkbox"/> Sept 10 VA Beach | _____ X | \$15.00 |
| <input type="checkbox"/> Sept 25 Woodstock | _____ X | \$15.00 |

Are you employed by a licensed ALF or ADCC? ☐ YES ☐ NO

Make check or money order payable to:
VIRGINIA COMMONWEALTH UNIVERSITY



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FALL 2014 Registration Materials

School of Allied Health Professions

Gerontology

A Program for Caregivers Working in Virginia's Licensed Assisted Living
Facilities and Adult Day Care Centers

Topic

Activities for the Cognitively Impaired: Part I

Who Should Attend?

This program is for professional caregivers working in
Assisted Living and Adult Day Care settings.

Objectives

At the end of this training, participants will be able to:

- Understand DSS licensing requirements for activities.
- Understand the importance of activity assessments.
- Develop activity schedules for persons with cognitive impairments.
- Implement and manage goal-oriented activities for persons with cognitive impairments.
- Evaluate effectiveness of activities

About the Trainers

Trainers for this seminar are Gerontologists, Registered Nurses,
educators and/or consultants who specialize in the care of older
adults.

Please Note

Registrations **MUST BE**
received at the Department of
Gerontology 10 business days
prior to the training date. If
registering less than 10 days
prior to the training, a
certificate of attendance will not
be available at the training, but
will be mailed at a later date. If
payment is not received 10 busi-
ness days prior to the training
date, your name will be taken off
of the roster.

*Certificates of attendance will NOT be
provided for late arrivals or early departures.*

A light breakfast will be provided.

*CEU's are available for a \$10 processing fee (see
page 11)*

VCU Department of Gerontology

Virginia Commonwealth University



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VIRGINIA COMMONWEALTH UNIVERSITY

FALL 2014 Registration Materials

School of Allied Health Professions

Gerontology

TOPIC: Activities for the Cognitively Impaired: Part I

Dates and Locations

- **ABINGDON:** Thursday, October 16, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

Southwest Virginia Higher Education Center
Virginia Highlands Community College Campus
One Partnership Circle, Room 130
Abingdon, VA 24210

- **FAIRFAX:** Thursday, October 9, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

Historic Blenheim
Multipurpose Room
3610 Old Lee Highway
Fairfax, VA 22030

****Note: New Site**

- **HAMPTON:** Tuesday, October 21, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

Hilton Garden Inn
1999 Power Plant Parkway
Hampton, VA 23666

- **RICHMOND^{EE}:** Wednesday, October 15, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

Trinity Family Life Center
Solomon's Court
3601 Dill Road
Richmond, VA 23222

- **RICHMOND^{WE}:** Tuesday, October 28, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

Westerre Conference Center
3831 Westerre Parkway
Henrico, VA 23233

- **SALEM:** Wednesday, October 22, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

Salem Civic Center
Parlor A
1001 Roanoke Boulevard
Salem, VA 24153

- **VA BEACH:** Thursday, October 30, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

VA Department of Social Services, Eastern Regional Office
291 Independence Blvd
Pembroke 4, Suite 300
Virginia Beach, VA 23462

****Note: New Site**

- **WOODSTOCK:** Tuesday, October 7, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

Hampton Inn & Suites
1150 Motel Drive
Woodstock, VA 22664

Directions are available online at:

<http://www.sahp.vcu.edu/gerontology/professional/socialservices.html>

Certificates will NOT be provided for late arrivals or early departures.

A light breakfast will be provided.

VCU Department of Gerontology

Virginia Commonwealth University



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VIRGINIA COMMONWEALTH UNIVERSITY

FALL 2014 Registration Materials

School of Allied Health Professions

Gerontology

TOPIC: Activities for the Cognitively Impaired: Part I

Payment and Registration Instructions

ONLINE PAYMENT AND REGISTRATION

To pay by credit card and register online go to:
training.vcu.edu

OR

SEND REGISTRATION FORM TO:

BY MAIL:

VCU Department of Gerontology
Activities for the Cognitively Impaired: Part I
PO Box 980228
Richmond, VA 23298

BY FAX: 804-828-5259

MAKE CHECK OR MONEY ORDER PAYABLE TO:

VIRGINIA COMMONWEALTH UNIVERSITY

WE LOOK FORWARD TO SEEING YOU!

Please Note

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- If payment is not received **10 business days** prior to the training date, your name will be taken off of the roster.

Certificates will NOT be provided for late arrivals or early departures.

TOPIC: Activities for the Cognitively Impaired: Part I

Name (Attach list of necessary)

Email:

Facility Name and Address

Work Phone:

Home Phone:

Are you employed by a licensed ALF or ADCC? ☐ YES ☐ NO

Make check or money order payable to:
VIRGINIA COMMONWEALTH UNIVERSITY

	NUMBER	PRICE
<input type="checkbox"/> Oct 16 Abingdon	_____ X	\$15.00
<input type="checkbox"/> Oct 09 Fairfax	_____ X	\$15.00
<input type="checkbox"/> Oct 21 Hampton	_____ X	\$15.00
<input type="checkbox"/> Oct 15 Richmond ^{EE}	_____ X	\$15.00
<input type="checkbox"/> Oct 28 Richmond ^{WE}	_____ X	\$15.00
<input type="checkbox"/> Oct 22 Salem	_____ X	\$15.00
<input type="checkbox"/> Oct 30 VA Beach	_____ X	\$15.00
<input type="checkbox"/> Oct 07 Woodstock	_____ X	\$15.00



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VIRGINIA COMMONWEALTH UNIVERSITY

FALL 2014 Registration Materials

School of Allied Health Professions

Gerontology

A Program for Caregivers Working in Virginia's Licensed Assisted Living
Facilities and Adult Day Care Centers

Topic

**Mental Health in Later Life Part I: Mood
Disorders and Anxiety**

Who Should Attend?

This program is for professional caregivers working in
Assisted Living and Adult Day Care settings.

Objectives

At the end of this training, participants will be able to:

- Review major depression and minor depressive symptoms: causes, medications, interventions.
- Differentiate between depression and dementia.
- Discuss relationship between depression and suicide
- Review Bipolar disorder.
- Discuss the possible strategies/interventions when working with depressed adults.
- Review the different types of anxiety and its manifestations of anxious symptoms between younger adults and older adults: causes, medications, interventions.
- Discuss the association between anxiety & depression.
- Discuss the possible strategies/interventions when working with anxious adults.

About the Trainers

Trainers for this seminar are Gerontologists, Registered Nurses, educators and/or consultants who specialize in the care of older adults.

Please Note

Registrations **MUST BE** received at the Department of Gerontology 10 business days prior to the training date. If registering less than 10 days prior to the training, a certificate of attendance will not be available at the training, but will be mailed at a later date. If payment is not received 10 business days prior to the training date, your name will be taken off of the roster.

Certificates of attendance will NOT be provided for late arrivals or early departures.

A light breakfast will be provided.

CEU's are available for a \$10 processing fee (see page 11)

VCU Department of Gerontology
Virginia Commonwealth University



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FALL 2014 Registration Materials

School of Allied Health Professions | Gerontology

TOPIC: Mental Health in Later Life Part I: Mood Disorders and Anxiety

Dates and Locations

- **ABINGDON:** Tuesday, November 4, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

Southwest Virginia Higher Education Center
Virginia Highlands Community College Campus
One Partnership Circle, Room 130
Abingdon, VA 24210

- **FAIRFAX:** Thursday, November 13, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

Historic Blenheim
Multipurpose Room
3610 Old Lee Highway
Fairfax, VA 22030

****Note: New Site**

- **HAMPTON:** Thursday, November 6, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

Hilton Garden Inn
1999 Power Plant Parkway
Hampton, VA 23666

- **RICHMOND^{EE}:** Tuesday, November 11, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

Trinity Family Life Center
Solomon's Court
3601 Dill Road
Richmond, VA 23222

- **RICHMOND^{WE}:** Thursday, November 20, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

Westerre Conference Center
3831 Westerre Parkway
Henrico, VA 23233

- **SALEM:** Wednesday, November 19, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

Salem Civic Center
Parlor A
1001 Roanoke Boulevard
Salem, VA 24153

- **VA BEACH:** Monday, November 10, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

VA Department of Social Services, Eastern Regional Office
291 Independence Blvd
Pembroke 4, Suite 300
Virginia Beach, VA 23462

****Note: New Site**

- **WOODSTOCK:** Tuesday, November 18, 2014
SIGN IN: 8:30 • WORKSHOP: 9-4

Hampton Inn & Suites
1150 Motel Drive
Woodstock, VA 22664

Directions are available online at:

<http://www.sahp.vcu.edu/gerontology/professional/socialservices.html>

Certificates will NOT be provided for late arrivals or early departures.

A light breakfast will be provided.

VCU Department of Gerontology

Virginia Commonwealth University



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FALL 2014 Registration Materials

School of Allied Health Professions

Gerontology

TOPIC: Mental Health in Later Life Part I: Mood Disorders and Anxiety

Payment and Registration Instructions

ONLINE PAYMENT AND REGISTRATION

To pay by credit card and register online go to:
training.vcu.edu

OR

SEND REGISTRATION FORM TO:

BY MAIL:

VCU Department of Gerontology
Mental Health Part I
PO Box 980228
Richmond, VA 23298

BY FAX: 804-828-5259

MAKE CHECK OR MONEY ORDER PAYABLE TO:

VIRGINIA COMMONWEALTH UNIVERSITY

Please Note

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WE LOOK FORWARD TO SEEING YOU!

Certificates will NOT be provided for late arrivals or early departures.

TOPIC: Mental Health in Later Life Part I: Mood Disorders and Anxiety

Name (Attach list of necessary)

Email:

Facility Name and Address

Work Phone:

Home Phone:

Are you employed by a licensed ALF or ADCC? ☐ YES ☐ NO

Make check or money order payable to:
VIRGINIA COMMONWEALTH UNIVERSITY

	NUMBER	PRICE
<input type="checkbox"/> Nov 04 Abingdon	_____ X	\$15.00
<input type="checkbox"/> Nov 13 Fairfax	_____ X	\$15.00
<input type="checkbox"/> Nov 06 Hampton	_____ X	\$15.00
<input type="checkbox"/> Nov 11 Richmond ^{EE}	_____ X	\$15.00
<input type="checkbox"/> Nov 20 Richmond ^{WE}	_____ X	\$15.00
<input type="checkbox"/> Nov 19 Salem	_____ X	\$15.00
<input type="checkbox"/> Nov 10 VA Beach	_____ X	\$15.00
<input type="checkbox"/> Nov 18 Woodstock	_____ X	\$15.00



VIRGINIA COMMONWEALTH UNIVERSITY

VCU

FALL 2014 Registration Materials

School of Allied Health Professions | Gerontology

Continuing Education Credits

CONTINUING EDUCATION UNITS: This course meets the criteria of Virginia Commonwealth University, a SACS-accredited school. 0.6 Continuing Education Units (CEUs) will be awarded by transcript and recorded by Virginia Commonwealth University. There is a \$10 processing fee.

Each site will have the appropriate forms available for continuing education credit the day of the training. Mail the completed form and processing fee to the VCU Department of Gerontology, P.O. Box 980228, Richmond, VA 23298. The deadline for requesting CEUs is two weeks after the last training date.

To access your CEU Transcript, visit www.ceu.vcu.edu and enter your name, date of birth, city, and state exactly as it appears on the registration form. You will also need the event number, which is located on each CEU application form. Please allow 3-4 weeks after the end of the event before processing your online transcript request.

Attendees will no longer need to apply for NAB credits for trainings offered by the VCU Department of Gerontology through the support of DSS as additional documentation of attendance is not required. These trainings meet 18VAC95-30-70 B of the *Regulations Governing the Practice of Assisted Living Facility Administrators*: "In order for continuing education to be approved by the board [LTCA], it [training] shall be related to the domains of practice for residential care/assisted living and approved or offered by NAB, an accredited educational institution, or a governmental agency."

Please maintain original copies of your Certificate of Attendance as it is your responsibility to maintain records of your continuing education for licensing. For additional information, please contact the Virginia Board of Long Term Care Administrators at (804) 367-4595.

****NEW FOR FALL 2014:** Online application and advance payment of CEUs will now be accepted during online registration for each training course. Upon registering for a training, you will be asked to select if you want to receive CEU credit for the course. A \$10 processing fee will be added to your total. You must complete the online CEU application form during registration. Refunds will not be given for no-show attendance. If you have any questions, please email agingstudies@vcu.edu

Please Note: Registrations must be received at the Department of Gerontology 10 business days prior to the training date. If registering less than 10 days prior to the training, a certificate will not be available at the training, but will be mailed at a later date.

Virginia Commonwealth University is committed to a policy of equal opportunity in education without regard to race, creed, gender, national origin, age, or handicap.

VCU Department of Gerontology

VIRGINIA COMMONWEALTH UNIVERSITY